

INTERNATIONAL MARITIME ORGANISATION (IMO) MEETINGS:

Framework of Attendance with the INTERCARGO delegation

January 2019

- 1. Attendance to IMO meetings (committees, sub-committees, working groups etc) as part of the INTERCARGO delegation is reserved to:**
 - Chairmen Committee members and Secretariat Staff
 - Upon approval by the Management Committee: external Advisers on technical issues or any other special guests

- 2. Procedure for securing attendance by a candidate delegate, for whom approval by the Management Committee is required:**
 - Any such candidate delegate should be made known to the Secretary General at least 4 weeks in advance of the IMO meeting by email to info@intercargo.org with the purpose of his/her attendance explained
 - the Secretary General will advise the Management Committee about the candidate delegate(s) accordingly
 - the Secretariat will advise the candidate delegate about the approval or not by the Management Committee of his/her attendance at least 1 week in advance of the IMO meeting

- 3. Attendance framework for delegates (after approval of participation):**
 - The delegate should liaise with the Secretary General / Head of the delegation before the meeting to receive any needed guidelines (entrance to IMO etc)
 - The delegate should liaise with the Secretary General / Head of the delegation upon arrival to IMO and at the beginning of each attendance day
 - Any intervention in the IMO deliberations by a delegate should be after coordination and agreement with the Secretary General / Head of the delegation
 - Executive/Technical Committee Members (or other Member Representatives as explained in paragraph 1 above) may attend the IMO meetings as observes only and cannot engage in the IMO deliberations
 - **All delegates should abide by the INTERCARGO values, principles and official positions as decided by the Association's Committees**
 - **The expression of personal / non-INTERCARGO views and opinions should be avoided; when made, it should be clearly stated so and should be strictly limited to personal discussions on the side of the IMO meetings.**